

Miami Dade College
Office Associate Provost, Academic Affairs

December 18, 2012

MEMORANDUM

TO: Rolando Montoya

FROM: Michael Reiner

SUBJECT: APPROVAL OF CURRICULUM REPORT #94

Attached for your approval is the approved curriculum presented at the December 11, 2012 CASSC meeting.

The information in Curriculum Report #94 includes the following items:

Curriculum Requiring Approval

1. **School of Justice**

- **Add New Courses –**
CJK0310 Officer Safety
CJK0320 Intake and Release
- **Existing Course Modifications /Number Changes/
Reduction in Credit Hours /Contact Hours –**
CJK0100 Interpersonal Skills 1 CJK0330 Supervising Special Populations
CJK0101 Interpersonal Skills 2 CJK0325 Supervising in a Correctional Facility
CJK0102 Correctional Operations CJK0315 Facility and Equipment
CJK0270 Criminal Justice Legal 1 CJK0300 Introduction to Corrections
CJK0272 Criminal Justice Communications CJK0305 CJSTC Communications
CJK0280 CMS Criminal Justice Officer Physical Fitness Training CJK0340 Officer Wellness and Physical
Abilities
CJK0480 Emergency Preparedness CJK0335 Responding to Incidents and
Emergencies
- **Course Deletion –**
CJK0271 Criminal Justice Legal 2

2. **School of Education**

- **New Course –**
TSL4311 – ESOL II: Teaching and Accessing ESOL Students

3. **School of Engineering & Technology**

- **Course Modification –**
CIS2949 CO-OP Work Experience 2

Informational Item

4. **School of Justice –**
State Mandated Program Modification –
 - Correctional Officer – County (57020)
 - Correctional Officer – State (57021)
5. School of Justice Updates (Presentation)
6. College-Wide Student Learning Outcomes Assessment Results

If I can be of further assistance, please do not hesitate to contact me.

Attachment

Miami Dade College
College-wide CASSC Meeting – December 11, 2012
CURRICULUM REPORT #94

1. School of Justice

Add New Course

Effective Term: Spring 2012-2

Campus Affected by this Request: 1

<u>Course No.</u>	<u>Course Title</u>	<u>Credits</u>	<u>Campus</u>	<u>Eff. Term</u>
CJK0310	Office Safety	0.4	1	2012-2

Course Description: The student will learn the responsibilities of a correctional officer to provide safety for him/herself, public, staff, and inmates. The student will learn an overview on safety and security concerns, identification, manipulation and deception, contraband, and searches in a correctional setting. This course is for School of Justice students only.

Curriculum Action Rationale: Department of Correction has revised the Corrections Curriculum to 420 hours. This is a State mandated change.

<u>Course No.</u>	<u>Course Title</u>	<u>Credits</u>	<u>Campus</u>	<u>Eff. Term</u>
CJK0320	Intake and Release	0.6	1	2012-2

Course Description: Students will gain the knowledge of facility policies and procedures, state laws, and legal guidelines. The student will learn intake, classification, and release processes that include verification of identity, required documentation, person and property searches, property inventory, fingerprinting, photographing, assessing custody levels, assigning housing, and releasing of inmates. For School of Justice students only. (1.125 hr. lecture).

Curriculum Action Rationale: New State mandated course request. Effective Spring 2012. Department of Correction has revised the Corrections Curriculum to 420 hours.

APPROVE_____OPPOSE_____MORE INFORMATION_____

Existing Course Modifications /Number Changes/Reduction in Credit Hours /Contact Hours –

<u>Current Course No./Title</u>	<u>New Course No./Title</u>
CJK0100 Interpersonal Skills 1	CJK0330 Supervising Special Populations
CJK0101 Interpersonal Skills 2	CJK0325 Supervising in a Correctional Facility
CJK0102 Correctional Operations	CJK0315 Facility and Equipment
CJK0270 Criminal Justice Legal 1	CJK0300 Introduction to Corrections
CJK0272 Criminal Justice Communications	CJK0305 CJSTC Communications
CJK0280 CMS Criminal Justice Officer Physical Fitness Training	CJK0340 Officer Wellness and Physical Abilities
CJK0480 Emergency Preparedness	CJK0335 Responding to Incidents and Emergencies

APPROVE_____OPPOSE_____MORE INFORMATION_____

Course Deletion –

Effective Term: Spring 2012-2

Campus Affected by this Request: 1

CJK0271 Criminal Justice Legal 2

Curriculum Action Rationale: In response to the State-Mandated changes, effective spring 2012-2, this course is to be deleted from the following existing programs: Correctional Officer - State/County (57020/57021).

APPROVE _____ OPPOSE _____ MORE INFORMATION _____

2. School of Education –

Add New Course –

<u>Course No.</u>	<u>Course Title</u>	<u>Credits</u>	<u>Campus</u>	<u>Eff. Term</u>
TSL4311	ESOL II: Teaching and Assessing ESOL Students	3	1,2,3,5,6,7	2012-2

Course Description: The student will learn to apply TESOL pedagogy and assessment strategies. Effective instructional methods, materials, and curriculum will be utilized to analyze and plan lessons for English Language Learners (ELL). The student will also identify, select, develop, modify, and administer appropriate assessments. Implications for instruction will be addressed. (15 hours of clinical experience are required). (3 hr. lecture) Pre-requisites:

Curriculum Action Rationale: MDC/SCNS amended course for ESOL II to replace the original TSL submission.

APPROVE _____ OPPOSE _____ MORE INFORMATION _____

3. School of Engineering & Technology –

Course Modification –

<u>Course No.</u>	<u>Course Title</u>	<u>Credits</u>	<u>Campus</u>	<u>Eff. Term</u>
CIS2949	CO-OP Work Experience 2	1-4	1,2,3,5,6,7,8	2012-2

Course Description: This course is designed as a second-level capstone for students majoring in computer information systems programs. Students apply advanced skills and knowledge that they have acquired through their first capstone course in a real work environment. Prerequisite: Successful completion of required program course work. Department approval required. (1 – 4 hr. lecture) Pre-requisites: CIS1949.

Curriculum Action Rationale: Course description, competencies, and unit/hours updates. Change from a 3 credit course to a variable 1 -4 credits. This change does not affect the program length hours of any School of Engineering and Technology Associate in Science program, as it is an only an elective course option. Note: This course does not have a fee attached.

APPROVE _____ OPPOSE _____ MORE INFORMATION _____

Informational Items

**4. School of Justice –
State Mandated Program Modification –**

Program Title: Correctional Officer – County
Program Number: 57020
Rationale: State Mandated Change(s)
Effective: Spring 2012-2 (January 2013)

Program modification:

In response to State Mandated changes, the School of Justice is requesting a reduction in credit hours for the existing program, from 568 to 436 hours. This request will be in compliance with the new FLDOE Curriculum Framework, and the Florida Department of Law Enforcement. The new program structure will consist of the following new, existing, and course number changes:

NEW COURSES

Old Course Number	Course Title	Course Length
CJK0310	Officer Safety	0.40 credits / 12 hours
CJK0320	Intake and Release	0.60 credits / 18 hours

EXISTING MDC COURSES

(Part of the existing MDC program & will **not** experience any changes)

Course Number	Course Title	Course Length
CJK0031	CMS First Aide for Criminal Justice Officers	1.33 credits / 40 hours
CJK0040	CMS Criminal Justice Firearms	2.66 credits / 80 Hours
CJK0051	CMS Criminal Justice Defensive Tactics	2.66 credits / 80 Hours

COURSE NUMBER CHANGES

Old Course Number	Course Title		New Course Number	New Course Title/ New Credits
CJK 0100	Interpersonal Skills 1 (2.07 credits)	→	CJK0330	Supervising Special Populations (0.66 credits / 20 hours)
CJK 0101	Interpersonal Skills 2 (1.67 credits)	→	CJK0325	Supervising in a Correctional Facility (1.33 credits/40 hours)
CJK 0102	Correctional Operations (4.60 credits)	→	CJK0315	Facility and Equipment (0.40 credits/ 12 hours)
CJK 0270	Criminal Justice Legal 1 (1.53 credits)	→	CJK0300	Introduction to Corrections (1.06 credits/ 32 hours)
CJK 0272	Criminal Justice Communications (1.40 credits)	→	CJK0305	CJSTC Communications (1.33 credits/ 40 hours)
CJK 0280	CMS Criminal Justice Officer Physical Fitness Training (1.33 credits)	→	CJK0340	Officer Wellness and Physical Abilities (1.00 credit/ 30 hours)
CJK 0480	Emergency Preparedness (0.86 credits)	→	CJK0335	Responding to Incidents and Emergencies (0.53 credits/ 16 hours)

The following course is to be permanently deleted:

Course Number	Course Title
CJK 0271	Criminal Justice Legal 2 (0.73 credits / 22 hours)



**Correctional Officer (County) Traditional Correctional B RTP 57020
CAREER TECHNICAL CERTIFICATE**

C.I.P. 0743010200

Total credits required for the Certificate is 14.5 Credits / 436 Contact Hours.

This program prepares students for certification as Correctional Officers in the state of Florida. All criminal justice standards and training, Department of Education, and local standards will be met. Graduates are eligible for employment with any correctional agency in the state upon graduation and successful completion of the State Certification Exam.

OCP A (14 credits / 420 hrs.)

<u>Course number</u>	<u>Course Title</u>	<u>Credit</u>	<u>Pre/ Co-Req.</u>
CJK 0031	CMS First Aid for Criminal Justice Officers (EXISTING NO CHANGE)	1.33 credits / 40 hrs.	None
CJK 0051	CMS Criminal Justice Firearms (EXISTING NO CHANGE)	2.66 credits / 80 hrs.	None
CJK 0040	CMS Criminal Justice Defensive Tactics (EXISTING NO CHANGE)	2.66 credits / 80 hrs.	None
CJK 0300	Introduction to Corrections (COURSE NUMBER CHANGE & CREDIT)	1.06 credits / 32 hrs.	None
CJK 0305	Communications (COURSE NUMBER CHANGE & CREDIT)	1.33 credits / 40 hrs.	None
CJK 0310	Officer Safety (NEW)	0.40 credits / 12 hrs.	None
CJK 0315	Facility and Equipment (COURSE NUMBER CHANGE & CREDIT)	0.40 credits / 12 hrs.	None
CJK 0320	Intake and Release (NEW)	0.60 credits / 18 hrs.	None
CJK 0325	Supervising in a Correctional Facility (COURSE NUMBER CHANGE & CREDIT)	1.33 credits / 40 hrs.	None
CJK 0330	Supervising Special Populations (COURSE NUMBER CHANGE & CREDIT)	0.66 credits / 20 hrs.	None
CJK 0335	Responding to Incidents and Emergencies (COURSE NUMBER CHANGE & CREDIT)	0.53 credits / 16 hrs.	None
CJK 0340	Officer Wellness and Physical Abilities (COURSE NUMBER CHANGE & CREDIT)	1.00 credits / 30 hrs.	None
*CJC 0104	Correctional Officer Basic Defensive Driver Training (COURSE NUMBER CHANGE & CREDIT)	0.53 credits / 16 hrs.	None

***Please note: The Miami-Dade County Police Department requires for *Correctional Officers* to complete the Correctional Officer Basic Defensive Driver Training (CJC 0104) course before completing the program at Miami Dade College. This is not a State requirement, but the County will not hire individuals who do not complete this course.**

ADDITIONAL INFORMATION:

County Corrections specifically requests that their corrections recruits take 16hrs of Driver training and a State Exam review course.

Students should check their individualized Degree Audit Report to determine the specific graduation policies in effect for their program of study for the year and term they entered Miami Dade. This outline includes current graduation requirements.

The final responsibility for meeting graduation requirements rests with the student.

Program Title: Correctional Officer – State
Program Number: 57021
Rationale: State Mandated Change(s)
Effective: Spring 2012-2 (January 2013)

Program modification:

In response to State Mandated changes, the School of Justice is requesting a reduction in credit hours for the existing program, from 551 to 420 hours. This request will be in compliance with the new FLDOE Curriculum Framework, and the Florida Department of Law Enforcement. The new program structure will consist of the following new, existing, and course number changes:

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CJK0310	Officer Safety	0.40 credits / 12 hours
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CJK 0335	Responding to Incidents and Emergencies (COURSE NUMBER CHANGE & CREDIT)	0.53 credits / 16 hrs.	None
CJK 0340	Officer Wellness and Physical Abilities (COURSE NUMBER CHANGE & CREDIT)	1.00 credits / 30 hrs.	None

ADDITIONAL INFORMATION:

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5. School of Justice Updates (Presentation) –



School of Justice Update
MDC College CASSC
December 11, 2012



School of Justice Update

- ❖ Workforce Programs
- ❖ Associate Degrees
- ❖ Bachelor of Applied Science Degree in Public Safety Management
- ❖ Assessment Center
- ❖ Special Events

Workforce Programs

Basic Law Enforcement Academy Video

Programs	Avg. Total # Enrolled Annually	Avg. Total # Graduation Rate	Avg. Total Passing Rate State Exam
BLE	250	94 %	92 %
Corrections	100	93 %	90 %
Fire	160	96%	96%
Private Security	540	85 %	85 %

Workforce Programs

- 80% of Public Safety Personnel graduated from SOJ
- State-of-the-art education and training tools
 - ❖ Fire engine Truck
 - ❖ Judgment simulation training
 - ❖ Driving Track / new Police interceptors
 - ❖ Crime Scene technology
 - ❖ Forensic Science
 - ❖ Homeland Security Waterborne training @ Aquatic Complex
 - ❖ Electronic Police and accident reporting systems
- Our newest workforce education program: **National Park Service Seasonal Law Enforcement Training Program (NPS SLETP)**

Workforce Programs

1st Program SE US/Caribbean Region

Seasonal Law Enforcement Training Program
National Parks Service 370 locations
National Parks Service requested our assistance

Needs:

- 11% increase over next 3 yrs
- Heavy Retirements
- Diversity
- Lack of training facilities

- Grants from South Florida National Parks Trust and Florida Bay Stewardship committee
- Inaugural class NPS 1 February, 2013



AA / AS & BAS in Public Safety Management

ACADEMIC DEGREES



Academic Programs



Transportation Security Administration
Associates Program (TSA)

- ◆ Introduction to Homeland Security
- ◆ Intelligence Analysis & Security Management
- ◆ Transportation & Border Security



Academic Programs

First State College Credit Certificate in Homeland Security in Florida

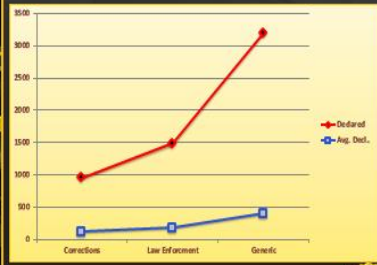
- ◆ TSA Associates Internal Certificate plus:
- ◆ Human Behavior in Criminal Justice
- ◆ Constitutional Laws & Legal Procedures

5 course College Credit Certificate




Academic Programs

Associates Degrees Enrollment

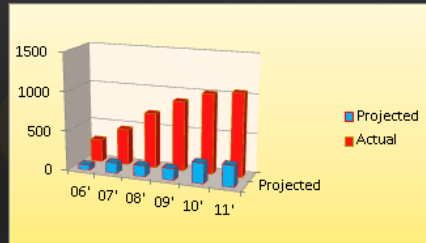


Over 2000 graduates since 2006!



Academic Programs

Bachelor of Applied Science in Public Safety Management Enrollment (BAS PSM)




Average annual increase of 593% above projections!

Academic Programs


BAS PSM program: 10 tracks - most popular concentrations:

1. Criminal Justice
2. Crime Scene Investigations
3. Law Enforcement
4. Probation and Parole
5. Emergency Management



Employment Data (2008-2010)





- Employed 68%
- Estimated full-time avg. 87%
- Total continuing their education 25%



Special Events

Educational Symposium on Forensic Crime Scenes with one of the world's foremost forensic scientists:

Dr. Henry C. Lee, Ph.D.
See some of his cases below:

OJ Simpson's
Bruno Magli
Designer Shoes

JFK
Assassination
Re-Investigation

Jon Benet
Ramsey
Investigation




ASSESSMENT CENTER

Capitalize Streamline Refresh Diversify



ASSESSMENT CENTER



Functional Areas

- Testing
- Validation
- Training
- Development
- Consulting
- Leadership

International


- Curacao
- Sint Maarten
- Brazil
- Spain
- Trinidad
- Colombia
- Chile

Delegation Site Visits

- ✓ Peoples Republic of China
- ✓ West Bank / Palestine
- ✓ Honduras
- ✓ Indonesia
- ✓ Cayman Islands
- ✓ Bahamas

Summary

- ❖ Comprehensive Education
- ❖ National/International education
- ❖ Workforce/degrees


Thank You !




6. College-Wide Student Learning Outcomes Assessment Results –

College-wide Student Learning Outcomes Assessment Results

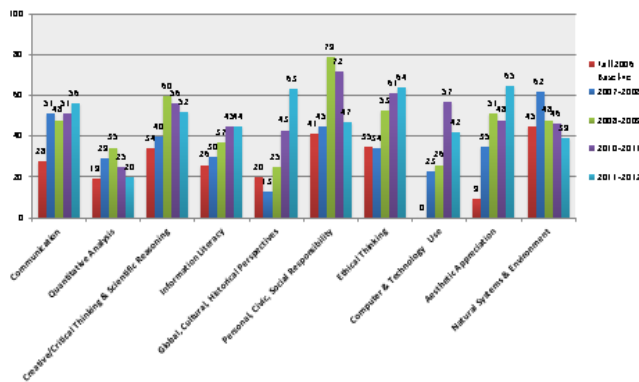
Dr. John Frederick
Director of Learning Outcomes Assessment

The Key Features of the 2011-2012 LOAT Process

- Random selection of AA/AS classes with high proportions of potential term graduates (PTGs)
- Selected approximately 10% of AA/AS PTGs
- Baccalaureate students are assessed in alternating years
- Baccalaureate students are selected using non-probability sampling
- Faculty received training before each scoring session
- TaskStream - Learning Achievement Tool was used to administer assessment tasks to students and used by faculty to score the students' responses.
- Kept tasks and rubrics the same for 2011 & 2012

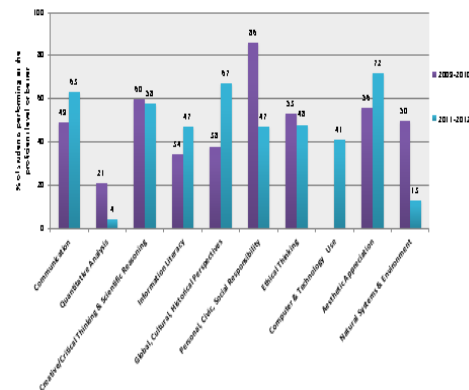
CSLOA – Associate 2006 -2012

% of students performing at the proficient level or higher



CSLOA - Baccalaureate

2009-2010 & 2011-2012 Baccalaureate Results



Validation Process

Bias Variables:

- ◆ Gender
- ◆ Ethnicity
- ◆ Age
- ◆ Native Language

Concurrent Variables:

- ◆ Cumulative GPA
- ◆ Credit Ratio (Earned credits over attempted)
- ◆ Prior enrollment in College Prep or EAP
- ◆ Grade in ENC 1101, ENC 1102, and SPC 1017
- ◆ Honors College Participation

Dependent Variable: Outcome "score"

Validation Strategies for the Associate Degrees - Results

ANOVA and Regression Analyses

Findings

- College Prep – Scored lower on LO1, LO3, LO4, LO9
- EAP – Scored lower on LO1, LO7, LO10
- Credit Ratio – Higher ratio scored higher on LO1, LO3, LO10
- GPA – Higher GPA, scored higher on LO1, LO4, LO7
- SPC 1017 Higher grade, scored higher on LO1, LO10
- ENC 1101 Higher grade, scored higher on LO1

Student Perception of

Effort & Desire

- How hard did you **try** on the assessment?
 - 80% reported that they tried "hard" or "their best"
- How well did you **want** to do?
 - 81% reported that they wanted to do "well" or "very well"

Validation Strategies for the Baccalaureate Degrees - Results

ANOVA and Regression Analyses Findings

- EAP enrollment – Scored lower on communication (LO1)
- Credit Ratio – Scored higher on information literacy, global-cultural perspectives, and ethical thinking (LOs 4, 5 & 6)
- GPA – Higher GPA, scored higher on critical thinking, and natural systems (LOs 3 & 10)

Student Perception of Effort & Desire

- How hard did you **try** on the assessment?
 - *86% reported that they tried "hard" or "their best"*
- How well did you **want** to do?
 - *87% reported that they wanted to do "well" or "very well"*

Looking Forward - LOAT

- Take one year to review, refine, and create stronger and reliable instruments for improved learning and decision making
 - Revise/update rubrics and align current tasks
 - Explore benchmarking of rubrics against national models
 - Bolster the inter-rater reliability training
 - Obtain feedback from students about the assessment tasks
 - Create new tasks to add to assessment inventory
- Seek feedback and external evaluation from assessment experts about our tasks to increase content validity
- Align and integrate CSLOA with SAI

Looking Forward – What can you do to support the CSLOA process?

- Attend and engage in the following outcomes assessment conversations
 - LOCC's monthly meetings to engage and inform faculty about curriculum mapping and assessment
 - Campus Dialogues
- Maintain curriculum maps in your disciplines
- Embed course-based authentic assessments in classes
- Analyze and document your interpretation of college-wide and course-based outcome assessment results
- Use your assessment results to implement changes in the teaching/learning and student attainment of outcomes
- Document the analysis and use of results in the Annual Effectiveness Reports